

| Meeting Date | Minute ref no. | Action  | Responsible for Output | Others involved   | (last updated 27 October 2015)   | Status             |
|--------------|----------------|---|------------------------|-------------------|--|--------------------|
| 09/07/15     | 72             | <p><u>Housing Leeds Capital Financial Position Period 2 2015/16</u></p> <p>That a breakdown of housing works in each ward would be circulated to members as it became available</p>         | Simon Costigan         | Intelligence team | <p>A project has been initiated to allow data to be captured and manipulated to deliver details of planned works by ward. This requires work to be done to re-engineer some processes in order to report an accurate picture across all investment plans and activity at a ward level. An assessment is being made of the time and resources needed to deliver this and proposed delivery timescales will be estimated. The progress made will be reported to the next HAB</p> | Open (in progress) |
| 07/09/15     | 25             | <p><u>Performance Report</u></p> <p>Provision of information in writing for Board members on Housing Advisory Panel funding allocations and spending/commitments (as reported verbally)</p> | Liz Cook               |                   | <p>This information is reported via the Priority 1 dashboard</p>   | Close              |

|          |    |   |                          |                       |   |       |
|----------|----|---|--------------------------|-----------------------|---|-------|
| 07/09/15 | 26 | <u>Key Welfare Changes and Preparations for Universal Credit</u>  | Liz Cook                 |                       | Information will be shared with the Board at their next meeting in February | Open  |
|          |    | Provision of information following visit to Oldham to be brought to a future meeting  |                          |                       |   |       |
|          |    | Chief Officer Welfare and Benefits to submit a report to a future meeting, including details of exceptions  | Steve Carey              |                       | Information will be shared with the Board at their next meeting in February | Open  |
| 07/09/15 | 28 | <u>Housing Leeds Customer Access Strategy</u>   | Liz Cook                 |                       | A report will be brought to HAB in the New Year                             | Open  |
|          |    | An update on this issue would be provided to the Board, together with details on how the differing age ranges of tenants could be addressed in terms of the best way in which to engage with the different groups |                          |                       |   |       |
| 07/09/15 | 30 | <u>HAB Forward Plan</u>   | Liz Cook<br>/Martyn Long |                       | This information has now been provided                                      | Close |
|          |    | A request for information to be provided to Councillor Hamilton on the individual projects for High Rise blocks was noted   |                          |                       |   |       |
| 07/09/15 | 31 | <u>Agenda Distribution</u>  | Corporate Governance     | Facilities Management | To await outcome of this round of Board paper distribution                  | Open  |
|          |    | The Chair asked that this be monitored and if delays continued to occur that an alternative method of delivery be considered  |                          |                       |   |       |